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Guidelines for Submission:
1. Please submit this form along with three copies of your paper with the title and date of submission in the header, and page numbers. Please remove your name from the paper for submission purposes.
2. Papers should be typed, double-spaced, on letter-sized paper, in 12-point Times New Roman font. Papers should not exceed thirty pages, including footnotes/endnotes.
3. Please leave 1” margins on each side.
4. Each copy of your paper should either be stapled or held with a binder clip. Please do NOT use folders, rubber bands, or paper clips to hold individual pages together.
5. Style, including citations, should follow the guidelines of the Chicago Manual of Style, 15th edition. Spelling should follow Merriam-Webster’s New Collegiate Dictionary.
6. If your paper is selected, an electronic version of the paper will be required. Please be aware of this. Keep (and back up) a version of the paper as submitted.

Please place submissions in the EPF mailbox in the History Department office, SCI 276, on or before 3PM on Friday, September 29, 2017

Email questions to: epf@sfsu.edu

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